

## Information and Application Procedures

**Eligibility:** Any artist or craftsperson exhibiting his or her own **handmade** works of art is eligible. No manufactured works, no agents, and no work made by another person will be allowed. No seconds or items of inferior quality sold at a discount will be allowed. No "SALE" signs. You will be asked by a representative of the Festival to remove any part of your display that does not meet all of the above criteria. A committee comprised of members of the **Mountain Artists** will judge all applications. Criteria for judging include quality, salability, and uniqueness of item(s). Decisions of the jurors will be final.

### Registration Requirements:

1. A registration fee of \$175.00 must accompany applications for the two-day outdoor Festival, payable to **Mountain Artists** (check or money order). If you require electricity (**very limited number of booths**), please add \$25 for a total of \$200.00.

2. **Submit three digital images in JPEG format;** each file between 300 kb to 1mb in size. Please include your name and image number in the filename with the extension ".jpg". Email your images to [mtnartsfest@gmail.com](mailto:mtnartsfest@gmail.com). Indicate on this application the method you are using to submit the images. **If you were accepted into the 2016 MAF, you do not have to resubmit your digital images if they still represent your current work.** If you are planning to share a booth with another artist (2 artist limit), please submit images of both artists' work, but fill out just one application form and send one application fee. **No photos or slides, please.**

3. **Include a self-addressed, STAMPED envelope (SASE) for return of your acceptance letter or check if not selected.**

4. Please write **MAF** and the name of the **art medium** (clay, leather, wood, painting, etc.) for which you are applying on the front lower left corner of the envelope.

5. Food Vendors may also use this application. We are only accepting applications from food vendors who are able to set up within a 10' x 10' area. No trailers will be allowed in the Festival area due to space limitations.

Mail your application to:

**Mountain Artists  
PO Box 188  
Woodland Park, CO 80866**

**Deadline:** Applications must be postmarked May 1, 2017. Jurors' decisions will be made by May 16, 2017, and you will be notified shortly thereafter. If not accepted, we will return your **\$175.00** (\$200 for electricity) check by mail.

**Cancellation Policy:** You may cancel your reserved booth space and request a refund of your **\$175.00** (\$200 for electricity) entry fee before July 15, 2017. Any cancellation requests after July 15, 2017 will not receive a refund.

**Booth Space:** A 10' x 10' booth space is provided. All parts of your display **must** stay within this space. You will be asked to move your display if you set up outside the boundary of your assigned booth space. Tables must be covered with full-length cloths. All boxes, storage containers, etc. must be stowed out of sight. You must be set up by 9:30 a.m. on August 5. The Information Booth will be open at 7:30 a.m. on August 5 to answer any questions. A map of the Festival area with assigned booth spaces will be enclosed with your letter of acceptance. You may set up Friday evening in your designated booth space. No switching of booth spaces will be permitted. If accepted, we reserve the right to use your digital files and photos as needed for promotional material of the Mountain Arts Festival.

**Festival Hours:** The Festival is open from **10 a.m. to 5 p.m.** on Saturday and **10 a.m. to 4 p.m. on Sunday.** You may not break down your display until after **4 p.m.** on Sunday. **Please note the earlier ending time on Sunday.**

**Parking:** Parking instructions for Festival participants will be given upon check-in. Close by parking is limited and reserved for your customers.

**Sales Tax:** Each seller must collect a total of 7.99% sales tax (4.09% city, 1% county, and 2.9% state) from buyers and remit to the Festival Treasurer upon check-out Sunday. We will provide you with a form and envelope to record total sales and remit tax collected. **No exceptions.**

**Artists' Dinner:** There will be a free, special dinner for all exhibitors following the show on Saturday, August 5, 2017, beginning at 5:30 p.m. in the Cultural Center.

## 32<sup>nd</sup> Annual Mountain Arts Festival APPLICATION FORM (please use for food booths also)

Name: \_\_\_\_\_  
Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Colorado Tax ID Number: \_\_\_\_\_

Description of items to be displayed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you need electricity?

YES \_\_\_\_\_ (\$200 registration fee) NO \_\_\_\_\_ (\$175)

Would you be able to set up on asphalt? **Y / N**

Will you demonstrate your work? **Y / N**

I will attend the Artists Dinner: **Y / N** Approx # \_\_\_\_\_

Number of booths requested: \_\_\_\_\_

Amount enclosed: \_\_\_\_\_

**Emailing images** \_\_\_\_\_ **Use 2016 MAF images** \_\_\_\_\_

I, the exhibitor, expressly release the **Mountain Artists**, sponsors of the **32<sup>nd</sup> Annual Mountain Arts Festival**, and its representatives from any liability for damage, injury, or loss to any person or goods that may arise from my participation in the **32<sup>nd</sup> Annual Mountain Arts Festival**, August 5 – 6, 2017. Further, I grant full permission to the **Mountain Artists** to use photographs, videos and any other record of the event for any legitimate purpose. I agree to abide by the rules and regulations of the **32<sup>nd</sup> Annual Mountain Arts Festival**.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

From:  
Mountain Artists  
PO Box 188  
Woodland Park, CO 80866

32nd Annual



August 5-6  
2017

*Ute Pass Cultural Center  
Woodland Park, Colorado*



*Presented by the*  
**Mountain Artists**  
*PO Box 188  
Woodland Park, CO 80866*

[www.themountainartists.org](http://www.themountainartists.org)

[mtnartsfest@gmail.com](mailto:mtnartsfest@gmail.com)  
719-502-5085

**32<sup>ND</sup> Annual  
Mountain Arts Festival  
August 5-6, 2017**

Dear Friends:

The Mountain Artists invite you to apply for inclusion in our **32<sup>nd</sup> Annual Mountain Arts Festival**. The Festival will be held outside on the Ute Pass Cultural Center grounds in Woodland Park, Colorado.

Demonstrations by participating artists are an important feature of our **Mountain Arts Festival**. If you could possibly do a demonstration while selling, please indicate that on the application and call us if you have any special requirements. Artists at work always draw a crowd.

The **32<sup>nd</sup> Annual Mountain Arts Festival** is a **juried event** with a commitment to quality. We feel quality comes first so that everyone can be proud to be a participant in this event. Please read the written rules carefully. **Please note the deadline of May 1, 2017 for applications. Send in your application as soon as possible so you won't miss the deadline. We ONLY accept digital images.**

To help with advertising and press releases for the **Mountain Arts Festival**, please enclose a brochure of your work and/or a brief biography of yourself.

We look forward to receiving your application and hope to see you here on August 5 and 6.

